



CORDEROY

LONDON | BIRMINGHAM | CARDIFF | COLWYN BAY | LEEDS | MAIDSTONE | MANCHESTER

Corderoy Privacy Policy



Corderoy is committed to protecting your personal data and using it responsibly. We collect and process your information to deliver our services, manage recruitment and employment, and improve your experience on our website.

This includes contact details, CVs, usage data, cookies, and other identifiers. We only share data where necessary, store it securely, and retain it for no longer than required. You have rights under privacy law* about your personal information, including access, correction and erasure.

We will comply with the data protection principles when gathering and using your personal data, as set out in our UK GDPR Data Protection Policy. A copy of which can be obtained from DPO@corderoy.com

Tom Smailes
Managing Board Director

June 2026

Introduction

This Privacy Policy explains how George Corderoy & Co and its group companies (Corderoy Contract Services Ltd, Corderoy Infrastructure Ltd, Corderoy Project Services Ltd, Jagroc Ltd, and Corderoy Energy Ltd) collect, use, share, and protect personal data across website interactions and recruitment processes, ensuring compliance with the UKGDPR, the Data Protection Act (2018) and the Data Use and Access Act (DUAA) 2025.

We are committed to safeguarding your privacy and ensuring compliance with all applicable privacy legislation.

Who Collects Your Information

Corderoy is the data controller. Personal data may also be processed by our group companies and authorised third parties acting on our behalf.

Data Security

We implement appropriate technical and organisational measures to protect personal data. Access is restricted to authorised personnel, and all processing is subject to confidentiality and security protocols. We have procedures in place to respond to data breaches and will notify affected individuals and regulators where required. Access to personal data is restricted to those who have a genuine business need to know it.

Categories of Personal Data We Collect

We may collect and process the following types of personal data:

Website Visitors

- Name, email address, phone number, postal address
- CVs submitted via contact forms or email
- Usage data (IP address, browser type, device identifiers)
- Cookies (Including non essential cookies, where relevant) and tracking data (session, persistent, flash cookies, web beacons)

Job Applicants

- Name and contact details, CVs, qualifications, employment history
- Racial or ethnic origin, sex, sexual orientation, religious beliefs
- Criminal record information, referees
- Immigration status, passport, driving licence
- Reference details

For employment purposes, please refer to Corderoy's GDPR Privacy Notice (document GC1445). This is available from dpo@corderoy.com.

How We Collect Your Data

Data is collected directly from you, via our website and through recruitment processes. We may also receive data from referees, professional bodies, GOV.UK, and the Home Office.

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Why we collect your information and how we use it

We process personal data under the following lawful bases:

- Performance of a contract or steps to enter into a contract
- Compliance with legal obligations (e.g. right to work checks)
- Legitimate interests (e.g. tendering, service improvement)
- Consent, where applicable

How We Use Your Data

We use personal data to:

- Provide and maintain services
- Manage recruitment
- Respond to enquiries and applications
- Monitor website usage and improve user experience
- Fulfil legal and contractual obligations
- Prepare tender documentation and promotional materials
- Investigate and respond to data protection complaints and verify the identity of complainants where appropriate.

Sharing Your Data

We may share your data with:

- Group companies, clients, potential clients
- Professional advisers, HR consultants, service providers
- Regulatory bodies, DBS, GOV.UK, HMRC, Companies House
- Educational/training partners



Where we need to share your data with recipients outside of the UK, we will ensure where necessary, the appropriate safeguards are in place.

All recipients are bound by confidentiality obligations.

Data Retention

We retain personal data only as long as necessary for its intended purpose. Recruitment data is retained for a reasonable period post-application.

Your Rights

You have the right to:

- Access your personal data
- Request correction or erasure
- Object to processing
- Request data portability
- Lodge a complaint with the Information Commissioner's Office (ICO)

To exercise these rights, contact our Data Protection Officer at dpo@corderoy.com.

How to complain

You have the right to complain to us about how your personal data is handled. Corderoy will manage any complaint received promptly, transparently and proportionately. Please refer to the Complaints Procedure on our website for further information.

Cookies and Tracking Technologies

We use cookies and similar technologies to enhance website functionality and analyse usage. You can manage cookie preferences via your browser settings. For more information, refer to our Cookies Policy.

Changes to This Policy

We may update this Privacy Policy periodically. Any changes will be posted on this page with an updated effective date.

This Privacy Policy has been reviewed and signed off by the board of directors (or equivalent management body).

Tom Smailes

Managing Board Director
June 2026



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