



Corderoy Privacy Policy



Corderoy is committed to protecting your personal data and using it responsibly. We collect and process your information to deliver our services, manage recruitment and employment, and improve your experience on our website.

This includes contact details, CVs, usage data, cookies, and other identifiers. We only share data where necessary, store it securely, and retain it for no longer than required. You have rights under UKGDPR, including access, correction, and erasure. You have rights under privacy law* about your personal information, including access, correction and erasure.

We will comply with the data protection principles when gathering and using your personal data, as set out in our UK GDPR Data Protection Policy. A copy of which can be obtained from DPO@corderoy.com

Tom Smailes
Management Board Director

November 2025

*The **Data Use and Access Act (DUAA)** 2025 is a new legislation that updates existing data protection laws in the UK, aiming to promote innovation while ensuring data protection rights are upheld. In summary, while GDPR and DPA provide a framework for data protection, the DUAA introduces specific changes to align with UK needs and enhance data protection measures.

Introduction

This Privacy Policy explains how George Corderoy & Co and its group companies (Corderoy Contract Services Ltd, Corderoy Infrastructure Ltd, Corderoy Project Services Ltd, Jagroc Ltd, and Corderoy Energy Ltd) collect, use, share, and protect personal data across website interactions, recruitment processes, ensuring compliance with the UKGDPR and the Data Protection Act (2018).

We are committed to safeguarding your privacy and ensuring compliance with the UK General Data Protection Regulation (UK GDPR).

Who Collects Your Information

Corderoy is the data controller. Personal data may also be processed by our group companies and authorised third parties acting on our behalf.

Categories of Personal Data We Collect

We may collect and process the following types of personal data:

Website Visitors

- Name, email address, phone number, postal address
- CVs submitted via contact forms or email
- Usage data (IP address, browser type, device identifiers)
- Cookies and tracking data (session, persistent, flash cookies, web beacons)

Job Applicants

- Name and contact details, CVs, qualifications, employment history
- Racial or ethnic origin, sex, sexual orientation, religious beliefs
- Criminal record information, referees
- Immigration status, passport, driving licence
- Reference details

For employment purposes, please refer to Corderoy's GDPR Privacy Notice (document GC1445). This is available from dpo@corderoy.com.

How We Collect Your Data

Data is collected directly from you, via our website, through recruitment processes. We may also receive data from referees, professional bodies, GOV.UK, and the Home Office.

Corderoy Privacy Policy

Why we collect your information and how we use it

We process personal data under the following lawful bases:

- Performance of a contract or steps to enter into a contract
- Compliance with legal obligations (e.g. right to work checks)
- Legitimate interests (e.g. tendering, service improvement)
- Consent, where applicable

How We Use Your Data

We use personal data to:

- Provide and maintain services
- Manage recruitment
- Respond to enquiries and applications
- Monitor website usage and improve user experience
- Fulfil legal and contractual obligations
- Prepare tender documentation and promotional materials

Sharing Your Data

We may share your data with:

- Group companies, clients, potential clients
- Professional advisers, HR consultants, service providers
- Regulatory bodies, DBS, GOV.UK, HMRC, Companies House
- International recipients, where necessary, with appropriate safeguards
- Educational/training partners

All recipients are bound by confidentiality obligations.

Data Retention

We retain personal data only as long as necessary for its intended purpose. Recruitment data is retained for a reasonable period post-application.

Your Rights

You have the right to:

- Access your personal data
- Request correction or erasure
- Object to processing
- Request data portability
- Lodge a complaint with the Information Commissioner's Office (ICO)

To exercise these rights, contact our Data Protection Officer at dpo@corderoy.com.

Data Security

We implement appropriate technical and organisational measures to protect personal data. Access is restricted to authorised personnel, and all processing is subject to confidentiality and security protocols.

We have procedures in place to respond to data breaches and will notify affected individuals and regulators where required. Access to personal data is restricted to those who have a genuine business need to know it.

Cookies and Tracking Technologies

We use cookies and similar technologies to enhance website functionality and analyse usage. You can manage cookie preferences via your browser settings. For more information, refer to our Cookies Policy.

Changes to This Policy

We may update this Privacy Policy periodically. Any changes will be posted on this page with an updated effective date.

This Privacy Policy has been reviewed and signed off by the board of directors (or equivalent management body).



Tom Smailes

Management Board Director
November 2025

George Corderoy & Co is one of the UK's longest-established independent firms of chartered surveyors, delivering cost management, project management, and advisory services across the built environment.



CORDEROY

LONDON | BIRMINGHAM | CARDIFF | COLWYN BAY | LEEDS | MAIDSTONE | MANCHESTER